

Chatham Parent Teacher Organization Funding Request Form

The Chatham Parent Teacher Organization is proud to be able to assist the faculty, staff, administration and students of our schools by providing support for worthwhile projects that cannot be funded through standard school means. The mission of the Chatham PTO is “to support the administration, teachers, staff and families in all three Chatham public schools as they collectively work to create a learning environment that fosters the academic and social development of our children.” We will fulfill this mission by funding programs and activities that touch a multitude of students (i.e. an entire grade, an entire subject matter, an entire school). Due to budgetary constraints the Chatham PTO will no longer be able to provide funding to special interest groups and will also not fund athletic programs. Please feel free to contact our wonderful Chatham Booster Club for athletic funding opportunities.

We understand the importance of this project to you and appreciate your taking the time to ask for funding. Please fill out the form as completely as possible to ease the approval process. Please submit the completed form to the individual school Principal for comments and approval before forwarding to the PTO. As always, if you have any questions, feel free to contact Faith Rushnak, President or Jennifer Huckman, Vice President.

Date: _____ Requestor: _____

Grade: _____ Amount Requested: _____

The funds are for: Classroom Field Trip Subject Other

Reason for Request/Description of Use (with dates of use): _____

Requestor Name and Signature: _____

Principal's Comments: _____

Principal's Support: _____ Principal's Non-Support

Principal's Signature: _____ Date: _____

PTO Approval: _____ Date: _____

PTO Treasurer: _____ Date: _____ Check #: _____