

**CHATHAM ELEMENTARY SCHOOL
PARENT TEACHER ORGANIZATION
MEETING MINUTES**

RECORDING: Patty D'Agostino

Date: April 1, 2009

PRESENT: Rhonda Sandison, Faith Rushnak, Jen Huckman, Monica Lussier Russell, Margaret Fallon, Bethany Valine, Mike Smith, Mrs. Hepe, Jenny Woods and Patty D'Agostino

NEXT MEETING: May 6, 2009

MEETING LOCATION: CES Cafeteria
7:45 a.m.

GUESTS:

TOPIC/AGENDA	FINDINGS/DISCUSSION	RECOMMENDATION/ACTION	FOLLOW-UP
Minutes	The minutes of March 4, 2009 were accepted as written.		
<u>Old Business</u>			
Elementary School Book Fair Fundraiser	<p>Book Fair to run from April 9, 2009 to April 16, 2009.</p> <p>Sharon Brady and Pam Pawlina will co-chair this event.</p> <p>Teacher Breakfast: April 9, 2009</p> <p>Family Fun Night: April 10, 2009 5:30 p.m. to 7:30 p.m.</p>	Any person willing to volunteer for this event should contact either Sharon Brady or Pam Pawlina.	Ongoing
PTO Prom Wrap Up	The PTO Prom for Parents Only was held on March 29, 2009. Saga Rivers chaired this event. Feedback was awesome and everyone had an amazing time. Thank you to Saga, Jennifer Whitely and the many volunteers for decorations	It was suggested that next year the Prom should be advertised as a "fun" event and not a "serious" Prom. Earlier teacher invite and complimentary tickets.	Closed

	and making this Prom a total success. The Prom Song for this year was "Faithfully" by Journey.		
PTO Field Trip Wrap Up	The Field Trip to the Boston Museum of Science was a great success. Ninety-six people attended the event. Feedback was great and families are looking forward to another PTO Sponsored Trip.	Discussion was held regarding future PTO sponsored trips. Possibly holding one in the Fall and one in Spring. Possible trips might include Roger Williams Zoo, Franklin Park Zoo, Boston Aquarium.	Closed
Nominating Committee	There are two nominations to fill the vacancies of Treasurer and Secretary for the 2009/2010 School Year. Margaret Fallon: Treasurer Heather Nickerson: Secretary	Voting will take place during the May 6, 2009 PTO Meeting. The meeting will be held at the Chatham Elementary School Cafeteria at 7:45 a.m.	Ongoing
Teacher Appreciation Week	Teacher Appreciation Week runs from May 3, 2009 to May 8, 2009. Beth Whittle is chairing this event.	There are various activities and events planned for the Teachers including, but not limited to Teacher Breakfast, Chocolate Strawberries.	Ongoing

PTO RFP to Parks and Recreation Commission	<p>A fully completed and comprehensive RFP was handed into the Parks and Recreation Commission.</p> <p>Faith Rushnak and Jen Huckman would like to meet with Chatham A's past concession leaders and find out what is necessary to run the Concession Stand.</p> <p>Would like to recruit High School Juniors and Seniors to work the games and offer \$500 scholarships for each year worked.</p>	PTO will run the Concession Stand. PTO would manage and other non-profits would have an opportunity to come in for a specific night and work the Concession Stand and earn monies. This would give an opportunity to organizations like "We the People", "Chatham Lightfoots", etc. to receive money that they are not eligible for per PTO Bylaws.	Ongoing
<p><u>New Business</u></p> <p>Funding/Equipment Requests:</p> <p>A. Chatham Elementary School: 4th Grade Field Trip</p> <p>c. Additional Funding for Teacher Appreciation Week:</p>	<p>The 4th Grade has requested funding for their trip to The Harwich Junior Theater. The funding is for \$130.00 remaining for the bus and half of the tickets.</p>	<p>A Motion was made and seconded that the PTO will fund \$250 to the Chatham Elementary 4th Grade for their trip to the Harwich Junior Theater. No discussion had, Motion passed.</p> <p>Motion was made and seconded for a one</p>	Closed

	<p>A request was made to increase the funding for Teacher Appreciation week to \$1,500.00.</p>	<p>time supplement to the budget to raise funds for Teacher Appreciation Week to \$1,500.00.</p> <p>A discussion was had that when working the 2009/2010 PTO Budget, that it will be necessary to increase the Teacher Appreciation Week funds to \$1,500.00. After the discussion, a vote was taken and Motion passed.</p>	<p>Closed</p>