

**CHATHAM ELEMENTARY SCHOOL
PARENT TEACHER ORGANIZATION
MEETING MINUTES**

RECORDING: Patty D'Agostino

DATE: November 5, 2008

PRESENT: Heather Nickerson, Jennifer Whiteley, Amy Middleton, Nancy Lyons, Linda Brownell, Patty D'Agostino, Saga Rivers, Heather Higgins, Jenny Wood, Tonnya Chasse, Warren Nash, Monica Lussier Russell, Margaret Fallan, Rhonda Sandison

NEXT MEETING: December 2, 2008 @ 6:00 p.m.

GUESTS:

MEETING LOCATION: Chatham Middle School Library

TOPIC/AGENDA	FINDINGS/DISCUSSION	RECOMMENDATION/ACTION	FOLLOW-UP
Minutes	The minutes of October 7, 2008 were accepted as written.		
<u>Old Business</u> Spaghetti Supper	<p>Scheduled for January 23, 2009, 5:30-7:00 p.m. Basket themes have been chosen. Meeting will be held with committee members. Discussion regarding baskets, reimbursement policy and possible suggestions were had.</p> <p>Discussion was had regarding the possibility of having two seperate Spaghetti Suppers in the following years. One for Elementary and one for Middle School.</p> <p>It is also beneficial to possibly send a "Suggestion" list to parents in each classroom to help with items for basket. This could be done on the website and sent to parents.</p>	<p>Tonnya Chasse will be sending out a flyer advising the classroom themes, date and time for supper. It was suggested that we have a volunteer watch over baskets the night of the supper; possibly moving the baskets into the hallway and out of the cafeteria to make them more accessible and have more room in the cafeteria. Looking into the possibility of having the baskets displayed at the Elementary School a few days before the supper. It was also suggested that once the flyer is distributed, it would give parents an opportunity to possible see if they have items for baskets other then assigned classroom and make donations to those baskets as well.</p>	ONGOING

	Any new ideas should be run by the Spaghetti Supper Committee. All suggestions are helpful and can only make this fundraiser better.	It is imperative, however, that parents assigned to help with the baskets understand that reimbursements (aside from classroom donations) cannot be made so it is important that they shop wisely.	
Winter Adult Fundraiser	Saga Rivers and Margaret Fallan to co-chair this event. This event would hopefully take place in the beginning of March, 2009, no date set yet.	A committee needs to be formed and ideas need to be discussed as to what type of event we would like this to be. It will be an "Adults Only" event. Please contact either Saga or Margaret if you are interested in either volunteering on this committee or if you have ideas. Sage Rivers: 508-945-5790 Margaret Fallan: 508-945-7253	ONGOING
Golf Tournament Fundraiser	Discussion was had regarding the feasibility of having a Golf Tournament.	PTO asked members to think about whether we should continue along with having this fundraiser. Concerns were expressed about the amount of work this entails. Members are asked to weigh in on this discussion during next month's meeting. Margaret Fallan will follow-up and research the time and effort needed for this type of event. We talked about having other fundraisers instead including a possible Square Dance or Mini-Golf.	ONGOING
Reader's Digest Fundraiser	Discussion was had regarding the progress of this event.	All orders have been collected. Ed Ropelewis will be sending the orders out to Reader's	

		Digest. No more orders will be collected. We will wait for completed orders to be returned and then distribute.	ONGOING
Monster Mash Bingo	This fundraiser was chaired by Jon Watson.	Huge success. This is the only "Father's Run" fundraiser. Two sessions were held. The first session was well attended. The second session had few families. Possible ideas for next year would be to have only one session.	CLOSED
Chatham Middle School Bookfair	Courtney Poignand chaired this event. The Bookfair raised approximately \$950.00. Discussion was held regarding possibly changes for next year.	Discussion was had regarding changing the date to coincide with Parent/Teacher Conferences next year.	CLOSED
School Directory/ Advertisements	All three schools will participate in the directory. Anyone can advertise (businesses, parent well wishes, etc.).	Advertisements have raised approximately \$625.00 to date. Parents need to be aware that all information is optional. Information will only be put into the Directory as requested.	ONGOING

	<p>Deadline for submission is Friday, November 14, 2008</p> <p>P.S. New deadline is Friday, November 21, 2008</p>	<p>Suggestion was made to call those parents who have not responded (or e-mail). Some parents may be apprehensive as to putting info into directory. Reassurances that information is optional.</p>	
<p><u>New Business</u></p> <p><u>FUNDING REQUESTS:</u></p>	<p>1. Elementary School Playground: Rubber Mats:</p> <p>Discussion was had regarding this funding which requests 8 rubber mats to be placed under the swings and slide at the Elementary School playground.</p> <p>2. Latin Club Fundraiser for Rome Trip: Use of Popcorn Machine for First Night (December 31, 2008):</p>	<p>1. Discussion was had with regard to the necessity of these mats. The mats will eliminate holes in the "wood chips" which make it difficult for the children to get onto the swings and also helps with safety in that these mats can help prevent injury if kids fall off swings and/or slide. Motion was made to donate \$1,200.00 to purchase the 8 rubber mats for the Elementary School. Motion was then seconded and after request for further discussion, vote was taken and Motion passed.</p> <p>2. Discussion was had and it was agreed that the Latin Club should be allowed to use the popcorn machine on First Night. Thereafter a Motion was made that The Latin Club may use the popcorn machine on First Night only and that the machine will be picked up a few days</p>	

		<p>before First Night and returned the first day that school is in session following the New Year and that the machine will be returned cleaned. Motion was then seconded and after further discussion, voate was taken and Motion passed.</p>	
<p>Additional Fundraising Ideas</p>	<p>A discussion was had regarding new fundraising ideas.</p>	<p>Members talked about possibly holding a "Big Switch" fundraiser (huge yard sale) Memorial Day weekend. Further discussions need to be held at future meetings.</p> <p>Color Me Mine fundraiser: Heather Nickerson explained this fundraiser to the members. Color Me Mine is a pottery store in Mashpea that has different types of potter (plates, mugs, animal figures, banks, tiles, etc.) that are painted by the consumer and then glazed by the store. The pottery to be painted could be brought to the school and painted by the students and then Color Me Mine will glaze the pottery at their store. The items are then returned completed. Heather suggested that we should look into this as a possible "Mother's Day" event. PTO could pick the price point. This could be a Friday night event possibly entitled "Pottery and Pizza".</p> <p>Heather Nickerson will chair this event and follow up with details.</p> <p>Follow-Up: Since the meeting a flyer has</p>	

		identify all those who have had and passed the CORI check. These tags could be worn by volunteers during school hours and could help eliminate any confusion as to who has had a CORI check.	
	The PTO would like to wish the Chatham School Family a very Happy Thanksgiving!!! Thank you for all that you do and all that you will continue to do to help improve our schools.		