**PTO of the Chathams, Inc.**

P.O. Box 104

Chatham, NJ 07928

**Chatham High School PTO Check Request Form**

E-mail to Pam Polemeni -- [chstreasurer@chathampto.com](mailto:chstreasurer@chathampto.com)

Questions – text or call 973.714.5450

Date:

Check Payable to:

Amount of Check:

Purpose of check:

Note: NJ Sales Tax Exempt Form ST-5 is available for use. Please contact Treasurer for a copy to be used for the purchase of goods and services.

Check Requested by:

Date Required by:

Check to be: Picked up OR Mailed to -

Receipts and payment information must be attached for processing.

**To be completed by Treasurer:**

Account to be Charged:

Approved by:

Check issued date & number: