

Lafayette Avenue School PTO

Cash & Check Deposit Form

1. All deposits must have a completed Deposit Form. Please attach any supporting documentation for processing.
2. Check deposits may be left in the LAF PTO Mailbox. Large deposits or deposits that include cash must be dropped off directly to the Assistant Treasurer to validate. Please email lauftreasurer2@chathampto.com to coordinate.

Total Cash: \$ _____ Total Checks: \$ _____

Total Amount of Deposit: _____

Deposit submitted by: _____ Date: _____

This deposit is for the following purpose:

Please Note: If possible, verify the amount of cash and/or checks to be deposited by including a spreadsheet breakdown.

For Treasury Use Only:

PTO Committee or Account to be charged:

<input type="checkbox"/> ASE Fall – 403400F	<input type="checkbox"/> Mini Marathon - 407401
<input type="checkbox"/> ASE Winter – 403400W	<input type="checkbox"/> Picture Day - 412400
<input type="checkbox"/> ASE Spring - 403400S	<input type="checkbox"/> Retailers (Box Tops) - 407405
<input type="checkbox"/> Book Fair - 409400	<input type="checkbox"/> School Supply Kits - 413400
<input type="checkbox"/> Dues - 401400	<input type="checkbox"/> Spiritwear - 411400
<input type="checkbox"/> General Fund – 405500	<input type="checkbox"/> Read-a-thon - 405904
<input type="checkbox"/> General Fund Corp Match - 405500	<input type="checkbox"/> Other/Misc Revenue - 407400

Funds deposited by and date: _____

Date entered into deposit records: _____